

ITEAMS Request Form Information



TEXAS
Health and Human
Services

Texas Department of State
Health Services



ITEAMS request forms must be submitted to the appropriate Program Approver for new user(s), new location(s), and upon departure of employment, or for termination of ITEAMS access.

Once the appropriate Program approves the user/site, the request will be forwarded to the Pharmacy Branch Helpdesk. New users and New locations will only be added after the Pharmacy Branch receives approval from the designated Program.

Upon approval, the new user or site is added to ITEAMS and the Pharmacy Branch will email the new user their ITEAMS user name and password, or terminate access as appropriately outlined in the request form.

Only select the programs your site is participating in.

Requests for **condoms**, sites must contact the STD condom program approver. Once approved for an order, the POC will initiate the order via ITEAMS and pharmacy will ship the order. The condom program will **not** be assigned to ITEAMS users.

Do Not use other employees ITEAMS login information. Each user must have and use their own ITEAMS login credentials.

Forms are located and available for download from the Pharmacy Branch web page via the ITEAMS web page.